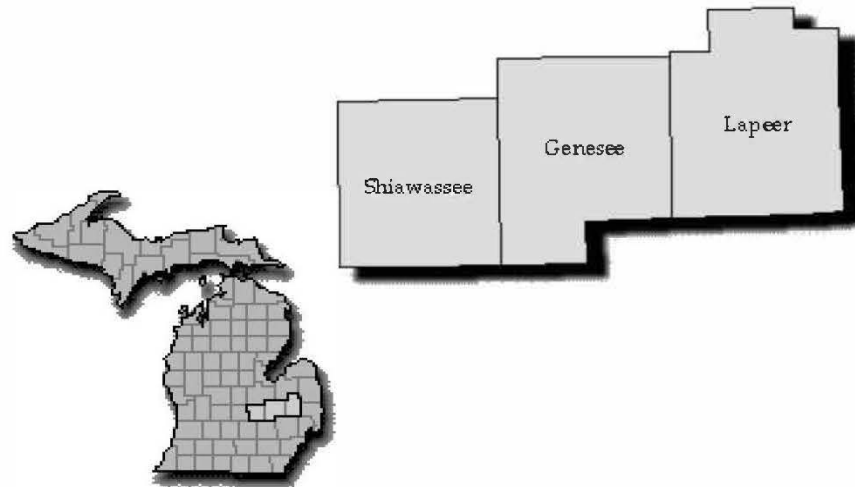


2023—2026 Multi Year Plan
FY 2025 ANNUAL IMPLEMENTATION PLAN
VALLEY AREA AGENCY ON AGING 5



Planning and Service Area
Genesee, Lapeer, Shiawassee

Valley Area Agency on Aging
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Flint, MI 48502
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STATE OF MICHIGAN
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Valley Area Agency on Aging

FY 2025

Table of Contents

County/Local Unit of Government Review	1
Executive Summary.....	4
Public Hearings.....	10
Access Services.....	12
Direct Service Request.....	16
Approved MYP Program Development Objectives	18
FY 2025 Area Plan Grant Budget	22
Supplemental Documents.....	39
Signature Page.....	45
Regional Aging Representative Approval	46
Director Approval Letter.....	51

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

County/Local Unit of Government Review

The Michigan Department of Health and Human Services (MDHHS) recognizes the importance of local collaboration including consultation of the complete AIP for each AAA with their county/local unit of government to encourage and foster collaboration between Older Americans Act (OAA) programming and that provided by other non OAA resources.

The Area Agency on Aging (AAA) must send a notification of the complete AIP to the chairperson of each County Board of Commissioners. Notification can be sent via U.S. Mail or by electronic means, with delivery and signature confirmation, no later than June 21, 2024. For a Planning and Service Area (PSA) comprised of a single county or portion of the county, notification of the AIP is to be sent to each local unit of government. The AAA must notify their Bureau of Aging, Community Living, and Supports (ACLS Bureau) Field Representative by July 22, 2024, of any comments or feedback received from their county/local unit of government. If no comments or feedback were received, please indicate that in your response. AAAs are encouraged to provide a copy of their official press release for public hearing to their county/local unit of government as well. The AAA may use electronic communication, including email and website-based documents, as an option for local government notification and consultation of the AIP. To employ this option, the AAA must do the following:

- Send a letter through the U.S. Mail, with delivery and signature confirmation, or an email requiring a response confirming receipt to the chief elected official of each appropriate local government advising them of the availability of the final draft AIP on the AAA's website.
- Offer to provide a printed copy of the AIP via U.S. Mail, or an electronic copy via email, if requested.
- Be available to discuss the AIP with local government officials, if requested.
- Request email notification from the local unit of government of their feedback of the AIP or concerns.

Instructions

Describe the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate county and/or local units of government to gain support.

TRIBAL NOTIFICATION

The Michigan Department of Health and Human Services (MDHHS) has an established relationship of working directly with the Federally Recognized Sovereign Indian Tribes of Michigan (Tribes). As part of this work, MDHHS recognizes the importance of Tribal notification including consultation of the complete AIP for each AAA within their PSA to encourage and foster collaboration between Title III and Title VI programming as outlined in the Older Americans Act (OAA).

AAAs, please send an official notification of your complete AIP for any Tribe(s) within your PSA for their review and consultation. If there are no Tribes within the PSA, please indicate that in your response and if a Tribe crosses more than one PSA, each AAA is still expected to send their AIP to Tribes within the PSA. Notification can be sent via U.S. Mail or by electronic means, with delivery and signature confirmation, no later than June 21, 2024. The AAA will notify their ACLS Bureau Field

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Representative by July 22, 2024, of any comments or feedback received from their Tribe(s). If no comments or feedback are received, please indicate that in your response. The AAA may use electronic communication, including email and website-based documents, as an option for Tribe notification and consultation of the AIP. To employ this option, the AAA must do the following:

- **Send a letter through the U.S. Mail, with delivery and signature confirmation, or an email requiring a response confirming receipt to the Chairperson of the Tribal Council advising them of the availability of the final draft AIP on the AAA's website (instructions for how to view and print the document must be included).**
- **Offer to provide a printed copy of the AIP via U.S. Mail, or an electronic copy via email, if requested.**
- **Be available to discuss the AIP with Tribal elders and/or Tribal officials, if requested.**
- **Request email notification from the Tribe of their comments and feedback of the AIP or concerns.**

Instructions

Describe the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate Tribe(s) within your PSA for notification and consultation. Describe any current and future collaborative efforts with Tribe(s) within your PSA including any anticipated outreach efforts. AAAs, note whether your Policy and Advisory Boards have representation from the Tribe(s) and/or elders within your PSA. If not, describe the AAAs efforts to build and foster relationships with the Tribe(s) to encourage potential representation on these respective boards.

Valley Area Agency on Aging determines priority services by holding multiple focus groups consisting of participants, seniors, supports coordinators, service providers and stakeholders, public hearings, and reviewing Senior needs survey results. The identified priority services are then presented at the public hearings. Four public hearings were held for all three counties in PSA 5, in which copies of the flyers for the public hearing was announced during our board meeting as well as the Shiawassee Board meeting and Lapeer Senior Programs Meetings. There are commissioners that sit on each board and were made aware of the public hearing.

Three in-person public hearings and one virtual public hearing were held. The information that is presented at the public hearings helps VAAA ensure that the priority services are updated for each county based on input from each county and their needs. After the final public hearing has been held, the final draft of the AIP is presented to the Advisory Council and Board of Directors for their approval. A copy of the approved final version of the FY 2025 AIP will then be posted to VAAA's website (www.valleyareaaging.org). A cover letter is sent to the Chairman of the County Board of Commissioners for Genesee, Lapeer, and Shiawassee Counties, the President of the Flint City Council, and to the Director of the County Millage Office of Senior Services by June 21, 2024. The cover letter will state the FY 2025 AIP is available for viewing by clicking the link on the VAAA website. Copies of the FY 2025 AIP can also be printed from the website as well. VAAA will provide a copy of the FY 2025 AIP through the U.S. Mail, if requested. VAAA will request review and comments or feedback on the AIP with a deadline date of July 20, 2024, for a response. VAAA will notify their ACLS Bureau field representative by July 22,

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

2024, of any comments or feedback provided and will also inform the ACLS Bureau if there is no feedback or comments submitted regarding the FY 2025 AIP.

VAAA does not have any Federally Recognized Indian Tribes within PSA 5. However, because PSA 5 is in close proximity of two Federally Recognized Indian Tribes, and may have individuals that work or reside in our service area, a cover letter was also sent to the Saginaw Chippewa Indian tribe and the American Indian Health and Family Services. The cover letter states that VAAA is providing a copy of this plan for informational purposes. The FY 2025 AIP is available for viewing by clicking the link on the VAAA website and that copies of the FY 2025 AIP can be printed from the website as well. VAAA will be available to answer any questions and/or discuss services, programs, or the AIP in general with the Tribal Elders and/or Tribal officials, if requested.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Executive Summary

Include a summary that describes the AAA and the implementation plan including a brief description of the PSA, the AAA's mission, and primary focus for FY 2025.

Instructions

Please include in the Executive Summary a brief description of the following:

A. The PSA and any significant new priorities, plans, or objectives set by the AAA for the use of federal and state funding during FY 2025. If there are no new activities or changes, note that in your response.

B. Describe how the AAA educates the public, its partners, and service providers on the Administration for Community Living (ACL) and the ACLS Bureau expectations regarding targeting older adults in the greatest social and/or economic need including populations that have been historically underserved.

C. Current information about contingency planning for potential reduced federal funding (if plans include the pursuit of alternative funding, identify specific funding sources).

D. Progress made through advocacy efforts to date and focus of advocacy efforts in FY 2025.

E. A brief description of AAA's successes over the past year and any anticipated challenges.

History

Valley Area Agency on Aging (VAAA) is a federally designated point for planning and coordinating services for advocating on behalf of persons 60 years of age or older at the local and regional levels. The passage of legislation known as the Older Americans Act of 1965 authorized the formation of Area Agencies on Aging. VAAA currently under the direction of Yaushica Aubert, President & CEO, is one of 16 Area Agencies on Aging in the State of Michigan and was incorporated in 1976 as a private non-profit agency to serve the counties of Genesee, Lapeer, and Shiawassee also referred to as Planning and Services Area (PSA) or Region 5.

VAAA's mission is to provide action, advocacy, and answers for all things senior for the elderly and disabled adults of Genesee, Lapeer, and Shiawassee Counties, by enhancing lives, empowering choice, sustaining independence, and supporting caregivers and families. The organization's vision is focused on serving a diverse clientele with a range of care, planning, and service options by utilizing core values of leadership, trust/integrity, advocacy, and commitment to excellence. Our goal is to provide assistance with "All Things Senior" to fulfill our goal and mission. VAAA must develop a comprehensive four-year plan that will be utilized as the blueprint document to carry out the overall mission of the Area Agency.

Target Population

Services are available to any senior in need; however, VAAA works to reach those who are the neediest. VAAA educates the public, its partners, and service providers on Administration for Community Living (ACL)

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

and the ACLS Bureau expectations regarding targeting older adults in the greatest social and/or economic need during community meetings when discussing services with our service providers and partners.

According to the Bureau of Aging, Community Living and Supports or ACLS Bureau, in Region 5, there has been significant growth in the number of persons aged 60 and over within the elderly minority population and seniors who report being frail and/or living with a disability. The 60+ population has increased from 124,015 to 139,863 (more than 12.8%) and the minority elder population has surged from 16,424 to 22,276 (over 35%). Minority persons aged 60 and over are comprised primarily of Caucasian and African Americans, census data also shows Region 5 population includes less than 1% of American Indians, less than 2% of Asians and less than 3% of the population that identify as another race not specified.

Seniors who report being frail and/or living with a disability have increased by over 3,700 to 44,551, this growth is expected to continue through at least 2025. The 2020 data for those 60+ living 150% or below poverty has not been released, although we suspect growth in that area as well. Per the data source for 60+ greatest economic need (150% of poverty) from the ACLS Bureau, there were 23,270 seniors at or below 150% of poverty residing in Region 5, compared to the 2010 number of 16,785, that is an increase of over 38%. The number of older adults that are over the age of 85 in Region 5 is 11,521, which is over 8% of the 60+ population. The number of individuals 60+ that speak English less than very well in Region 5 is 1,606.

Priorities

Service providers are provided with the Operating Standards that also discuss the targeting of older adults in the greatest economic need. VAAA has performed focus groups, staff surveys, and senior needs surveys to identify priority services and gaps in services.

As a result of these actions, the priorities for VAAA remain the same and were identified as:

1. Personal Care/Homemaking
2. Meals
3. Information and Assistance
4. Assistance for Caregivers
5. Transportation

As a result of the pandemic other service needs identified were:

- Continued virtual programming
 - Assistance with learning technology (such as social media and online shopping)
 - Companionship
 - Home Modifications
 - Access to "oops" funding – funding that covers the needs of seniors that are not traditionally covered under current programming (ex: assistance with uniforms for Seniors raising children, assistance with essentials such as mattresses, hearing aids, co-pays for medical visits, animal/pest removal, fence repair, and assistance with appliance repair/replacement).
 - Shiawassee County also identified homelessness in the senior population as a need. There is currently no homeless shelter identified in Shiawassee County.
- VAAA will work to seek out grant dollars, develop partnerships/collaborations and implement programming

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

to meet the service needs identified.

Contingency Planning

If there were to be a reduction in federal funding, VAAA would focus on the priority services that have been identified by each county. VAAA would offset the costs by diversifying its funding sources to supplement the funding reduction. To achieve this goal, the following actions would be taken:

- Generating additional revenue from Medicare fee-for-services (i.e., Medical Nutrition Therapy (MNT) and Targeted Care Management (TCM).
- Building partnerships with millage services in each county, as alternatives for services when there is an internal wait list.
- Development of private pay services to provide additional revenue for services.
- Institute cost-sharing, which allows for those dollars to be placed back into services.
- Fundraising for additional service dollars.
- Utilizing some restricted funds for services and service delivery.
- Referrals will be made to other programs, such as the MI CHOICE Waiver program.

In addition, each department within our organization has developed its own contingency plan in an effort to mitigate any staffing and/or funding issues should they arise and will continue to review and update these plans as necessary.

Advocacy Strategy

FY 2023 remained a busy time for advocacy. As the Public Health Emergency ended, VAAA's advocacy efforts picked up speed as we continued to overcome challenges, including staffing shortages across all healthcare professions. In FY 2023, Yaushica Aubert, President and CEO, along with VAAA's Advisory Chair Joe Massey, attended the National Legislative Briefing in Washington, DC and visited the offices of McClain, Stabenow, Slotkin, Kildee and Peters to discuss aging priorities. Ms. Aubert also participated in the United Way Focus Group advocating for focus/funding for senior services, the After-Action Covid Response with local Public Health Focus Group, the ACLS Community Conversation, and provided Input in Flint Public Needs Survey. Ms. Aubert also met with Rep. Martus, Rep. Phil Green, Mr. Sneller (former State Rep. and former Administrator for Sen. John Cherry) and Jim Ananich (former State Rep. and current CEO of Greater Flint Health Coalition) to discuss advocacy methods, priorities, and other senior issues.

Valley Area Agency on Aging continues to have representation on the Michigan Senior Advocates Council (MSAC) and the Michigan State Advisory Committee, which both met regularly (virtually or telephonically) to speak with legislators in Lansing about senior citizen issues and concerns. Both groups meet regularly and speak to legislators regarding issues that affect the senior population. Our representatives then report back on both MSAC activities to the VAAA Advisory Council. VAAA Board and Advisory Committees also sent correspondence to advocate for increasing funding to OAA programming, increasing the MI Choice Waiver Capitation rate and increasing DCW pay. VAAA is grateful for the advocacy efforts put forth by those who have stepped in to advocate for the seniors of Genesee, Lapeer, and Shiawassee Counties (Region 5).

The Area Agencies on Aging Association of Michigan (4AM) resumed its Older Michiganders Day in Lansing, where Gov. Whitmer was the keynote speaker. VAAA's CEO, team members and several seniors attended and had face to face visits on the State Capitol Lawn with Rep. David Martin (Genesee), Rep.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Matthew Bierlein (Genesee), and Rep. Brian Begole (Shiawassee), and discussed our state aging priorities of supporting family and informal caregivers, supporting and strengthening the direct care workforce, supporting and strengthening the Long-Term Care (LTC) Ombudsman program, increasing access to Home and Community Services, and expanding access to the MI Choice program. VAAA visited all offices of state legislators who were unable to visit the Capitol front lawn and left behind VAAA information and priorities. VAAA's CEO also wrote a call-to-action advocacy alert to Rep. Jasper Martus (District 69 – Genesee County), who has been appointed to the conference committee and is pivotal in budget negotiations.

Our Annual Senior Power Day, held at Crossroads Village grew and continues to be a major advocacy event for VAAA. Over 1,200 seniors and caregivers had access to resources and were provided information regarding the state aging priorities. During FY 2023, there were several elected officials or their representatives in attendance including Rep. David Martin (Genesee County), Chairperson Com. Ellenburg and Com. Beverly Brown (Genesee County), Genesee County Clerk/Register Dominique Clemons, representation from Senator Stabenow's and Peter's office, Prosecutor Leyton (Genesee County), and Sherri Swanson's office (Genesee County). VAAA collected 695 advocacy letters regarding the state aging priorities and hand delivered the correspondence to each state legislator's office. We are excited and are looking forward to Senior Power Day in FY 2025.

VAAA also held three public hearings to receive public feedback regarding the FY 2025 Annual Implementation Plan (AIP). The feedback received helped VAAA ensure that the needs of Region 5 were being met as well as the funding and priorities aligned with those of each county.

In FY 2025, VAAA will focus its advocacy efforts on caregivers and community partnerships to help leverage services to seniors, caregivers and intergenerational programs. In addition, other areas of advocacy efforts will align with 4AM priorities for FY 2025.

These priorities include:

- Supporting and strengthening the Long-Term Care Ombudsman Program
- Assisting family informal caregivers
- Expanding access to the MI CHOICE Waiver Program
- Increasing Home and Community Based Services

We look forward to keeping seniors updated and informed in FY 2025, both in person and/or virtually and will continue to vigilantly advocate for community support and services, and address long-term care needs for our seniors, persons living with disabilities and their caregivers.

VAAA Successes

VAAA earned the ranking of 2 out of 20 statewide for the MI CHOICE Wavier Clinical Quality Assurance Review (CQAR).

Received an Administrative score of 100% and a Case Record review of 90.23% on our first Community Transition Services Quality Assurances Review.

Received our Clinical Quality Assurance Review (CQAR) MI CHOICE Waiver Program Score completed by the Michigan Public Health Institute (MPHI) and scored approximately 90% for chart reviews (up slightly from FY 2022) and 99% for home visits.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Increased the use of marketing using geo-targeting resulting in 4,249 referrals via our website:
<https://valleyareaaging.org/contact-us/>

Enhanced our Telehealth program to include: a remote patient monitoring platform, a medication tracking system, a nutrition system, access to video conferencing with health care professionals, and remote patient monitoring.

Increased the amount of service dollars received in FY 2023 by approximately 10%. VAAA increased the funds received from fundraising and donations by \$17,441 and grant funding from the Baldwin Society by \$9,500. VAAA also increased the service dollars received in the following service categories:

- Community Transition Services - \$32,889
- Retired and Senior Volunteer Program - \$5,000
- Medicare/Medicaid Assistance Program - \$6,717
- Keeping Independent Seniors Safe - \$8,000
- Medical Nutrition Therapy - \$544
- Community Health Worker Program - \$2,690
- Veteran Services - \$115,992
- Telehealth - \$24,353
- SilverSneakers Exercise Program - \$4,001

Increased community partnerships to assist in leveraging services to seniors, caregivers, and intergenerational programs.

Received acknowledgment for service to our community from partners that include Ascension Program of All-inclusive Care for the Elderly (PACE), Elga Credit Union, Genesee Health Plan, AmeriCorp (for the Retired and Senior Volunteer Program - RSVP), and the Healthy Flint Research Coordination Center/U of M-Flint.

Diligently worked as part of a community collaborative which led to Genesee County being certified as a Dementia Friendly Community.

New Services

Valley Area Agency on Aging will be adding the following services during FY 2025:

Options Counseling is an interactive and unbiased process that assists older adults, their families, or caregivers with receiving options in their decision-making process to make informed decisions about long-term support and services.

Care Transition Coordination and Support (CTCS) program is intended to provide proactive discharge planning, extensive coaching, and post discharge support by a Community Health Worker (CHW) and/or other health care professionals. The intent of this program is to support adults aged 60 or older discharging from a medical care institution to the place they consider to be home, helping to prevent re-institutionalization. The CTCS program includes an intake, assessment, development of service(s) plan, person centered planning, services arrangement, primary care follow-up, medical transportation coordination, red flag warning education, medication review, and weekly follow-up.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Due to the demand for Home Delivered Meals, and the state's request to return to social settings, VAAA will not offer Carry-Out Meals.

VAAA also plans to continue working directly with caregivers to provide support through Care Management, contractually as requested, and through the Kinship Caregiver Programs and purchase respite services as additional funding becomes available.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Public Hearings

At least one public hearing on the FY 2025 AIP must be held in the PSA. Hearing(s) must be made accessible to all. Persons need not be present at the hearing(s) to provide testimony. E-mail and written testimony must be accepted for at least a 30-day period beginning when the summary of the AIP is made available.

The AAA must post a notice of the public hearing(s) in a manner that can reasonably be expected to inform the public about the hearing(s). Acceptable posting methods include, but are not limited to: paid notice in at least one newspaper or newsletter with broad circulation throughout the PSA; as well as news sources geared toward communities of color, tribal, Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+), immigrant communities and/or other underrepresented groups; presentation on the AAA's website, along with communication via email and social media referring to the notice; press releases and public service announcements; and a notice to AAA partners, service provider agencies, older adult organizations, and local units of government. See Operating Standards for AAAs, Section B-2 #3. The public hearing notice should be available at least 30 days in advance of the scheduled hearing. This notice must indicate the availability of a summary of the AIP at least 14 days prior to the hearing, along with information on how to obtain the summary. All components of the AIP should be available for the public hearing(s).

Instructions

Complete the chart below regarding your public hearing(s). Include the date, time, number of attendees and the location and accessibility of each public hearing. Please scan any written testimony (including emails received) as a PDF and upload on this tab.

In addition, the AAA should also upload a copy of your official notice and/or press release(s) for a public hearing. Please describe the strategy/approach employed to encourage public attendance and testimony on the AIP. Describe all methods used to gain public input and any impacts on the AIP. Describe how the AAA factored the accessibility issues of the service population and others in choosing the format of the meeting.

For FY 2025, AAAs please describe how the agency involved the Policy and Advisory Boards with encouraging and promoting participation at the public hearings(s). Did a representative from either the Policy and/or Advisory Board attend the hearing(s)?

Date	Location	Time	Barrier Free?	No. of Attendees
04/23/2024	Imlay Senior Center	10:00 AM	Yes	5
04/18/2024	Brennan Senior Center	10:00 AM	Yes	2
04/24/2024	Owosso Senior Center	11:00 AM	Yes	50

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

VAAA held three public hearings to discuss the FY 2025 AIP with all three counties within Region 5. One meeting was held in Genesee County at the Brennan Senior Center, the second meeting was held in Lapeer County at the Imlay City Senior Center, and the last meeting was held in Shiawassee County at the Owosso Senior Center. Information on how to obtain a copy of the AIP, was included and although VAAA did not receive any requests for copies, there were copies available at each of the public hearings. Information and flyers for the public hearing were posted on the VAAA website and social media pages 30 days prior to the Public Hearings. Copies of the flyer were also posted at the Senior Centers and in their newsletters. Owosso Senior Center also sent out a mass text to all their seniors informing them of the public hearing and inviting them to attend. VAAA also provided information regarding the public hearing during its Board of Directors meeting in addition to other community meetings. Information was also provided during community meetings and to our provider network via email in addition to Our Lady of Guadalupe, Hispanic Latino Collaborative, Wellness Center, Inc., Arab American Heritage Council, Parents, Families, and Friends of Lesbians and Gays (PFLAG) of Flint, The Disability Network, The Hispanic Service Center, and The Communication Access Center for the Deaf and Hard of Hearing.

Questions were received during the Public Hearings that VAAA provided responses to. The questions and answers are listed.

Q: Does VAAA fund transportation for the senior centers in Shiawassee County?

A: VAAA does not fund transportation for the senior centers. The Older American Act dollars provided to Shiawassee County does not include funding for the senior centers or their transportation. The centers work with the Shiawassee Area Transportation Agency to meet their transportation needs.

Q: Does VAAA have anything to do with long-term care facilities such as nursing homes?

A: VAAA does not oversee nursing homes, however we do work with the Long-Term Care Ombudsman that advocate for nursing home residents and can be contacted to make complaints regarding any matter that concerns a resident residing in a licensed long-term care facility and provide resources to the resident. The Long-Term Care Ombudsman contact information was provided to the group.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Access Services

Access services may be provided to older adults directly through the AAA without a direct service provision request. These services include Care Transition Coordination & Support; Care Management; Case Coordination and Support; Options Counseling; Disaster Advocacy and Outreach Programs; Information and Assistance; Outreach, with specific attention to outreach with underserved populations, and Merit Award Trust Fund/State Caregiver Support-funded transportation. If the AAA is planning to provide any of the above noted access services directly during FY 2025, complete this section.

Instructions

Select from the list of access services those services the AAA plans to provide directly during FY 2025, and provide the information requested. Specify, in the appropriate text box for each service category, the planned goals and activities that will be undertaken to provide the service.

The Area Plan Grant Budget that is uploaded and saved in AMPS must include each access service to be provided directly in the Direct Service Budget details tab. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and state funds) identified in the Area Plan Grant Budget's Support Services Detail tab. The method of provision must be specified in the Service Summary tab.

Care Management

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
Total of Federal Dollars	\$132,834.00	Total of State Dollars	\$400,384.00

Geographic area to be served

Genesee County

Specify the planned goals and activities that will be undertaken to provide the service.

The Care Management Program provides comprehensive case management services for seniors 60+ years of age or older who are at risk of nursing home placement. Services include a comprehensive assessment by a Registered Nurse and a licensed Social Worker in the seniors' homes. A care plan is created to address the identified needs the senior would like to address. The senior is contacted monthly and reassessed as frequently as needed but not less than every 6 months. VAAA uses Older American Act funding as available to address the senior's activity of daily living needs such as homemaking, personal care, medication management, and personal emergency response systems to keep the senior safe and independent in his/her home. This program is available to all seniors who meet medical necessity criteria and reside in Genesee county.

VAAA has submitted the Regional Definition Independence by Choice at the Public Hearings and received public input and approval from the ACLS Bureau to provide this service. Those who choose to participate in the Independence by Choice program will receive interventions in one or multiple tiers. The program will focus on providing multi levels of intervention to assist the area's seniors 60+ years of age or older living in Region 5's Genesee County.

The program will seek to utilize Case Coordination and Support funding, Care Management, Information

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

and Assistance, and Older Americans Act service funding to enhance seniors' and caregivers' ability to maintain living independently. The traditional program models are focused on providing assistance once the person's name comes up on the wait list. The Independence by Choice program focuses on using multiple levels of intervention while the person is on the waiting lists for long-term care services.

All persons contacting the agency seeking long-term care services that are eligible to be placed on VAAA's Care Management or Waiver wait list will be eligible to participate in the Independence by Choice Program. Individuals who qualify for Care Management may also be referred to the county millage Care Management program for services in the event of a wait list.

Number of client pre-screenings:	Current Year: 125	Planned Next Year: 102
Number of initial client assessments:	Current Year: 5	Planned Next Year: 5
Number of initial client care plans:	Current Year: 5	Planned Next Year: 5
Total number of clients (carry over plus new):	Current Year: 80	Planned Next Year: 85
Staff to client ratio (Active and maintenance per Full time care manager):	Current Year: 1:33	Planned Next Year: 1:36

Case Coordination and Support

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
Total of Federal Dollars	\$9,380.00	Total of State Dollars	\$18,714.00
Geographic area to be served			
Genesee County			

Specify the planned goals and activities that will be undertaken to provide the service.

Case Coordination and Support Program provides a comprehensive assessment for seniors 60+ years of age or older via phone or in person, depending upon the senior's need. The program provides two tiers of assistance, including Options Counselors and Social Workers. Based on the senior's needs a telephonic assessment or an in person assessment is conducted. Following the assessment, the Options Counselor working with the senior will create a care plan that includes identified issues the senior wishes to address, interventions along with the desired goals of the senior.

The Options Counselor will monitor the senior for 30 days to monitor outcomes and update the seniors care plan as required. Seniors who have an ongoing need for assistance that cannot be resolved in 30 days are moved to tier two services where a face to face assessment is completed in the senior's home with a Social Worker who provides intensive case management services to address the senior's needs. Seniors must be 60 years of age or older. Services include working with hospital, nursing home and physicians to coordinate care.

Information and Assistance

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
Total of Federal Dollars	\$233,427.00	Total of State Dollars	\$32,136.00
Geographic area to be served			
Genesee County			

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Specify the planned goals and activities that will be undertaken to provide the service.

VAAA continues to maintain its status of "Fully Functioning" Aging & Disability Resource Center (ADRC). We provide Person Centered Planning which is provided by a Bachelor's degreed Social Worker.

VAAA maintains Person Centered counselors within Genesee County who are trained to provide the services needed. VAAA continues to utilize the Service Point database to link participants with needed services in the community. Person Centered Planning has been localized for each ADRC due to changes at the State level and lack of funding.

The Information and Assistance department seeks and identifies resources in the community and provides information to persons seeking assistance. VAAA will continue to screen those calling for available community resources as well as program eligibility for those services provided by VAAA, and those offered within the community. VAAA intends to continue to be a presence in the community by attending presentations and outreach events to ensure those needing assistance are able to receive it.

Outreach

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
Total of Federal Dollars	\$54,476.00	Total of State Dollars	\$0.00

Geographic area to be served

Genesee County

Specify the planned goals and activities that will be undertaken to provide the service.

The Outreach program provides events and presentations within Region 5 to help inform and identify older adults within the community who are in the greatest social and economic need. This program assists them with getting access to the services they may need to remain independent and remain in the community as long as possible.

VAAA plans to attend health fairs and provide community presentations to be a presence for all things senior in Region 5. As the older adult population continues to increase, the need for outreach will continue. The outreach program will host presentations to provide information on services available as well as assistance with gaining access to the services needed.

Options Counseling

<u>Starting Date</u>	10/01/2024	<u>Ending Date</u>	09/30/2025
Total of Federal Dollars	\$1,100.00	Total of State Dollars	\$0.00

Geographic area to be served

Genesee County

Specify the planned goals and activities that will be undertaken to provide the service.

Valley Area Agency on Aging staff will assist older adults, their families, or caregivers with receiving options in their decision-making process to make informed decisions about long-term support and services. These services may be provided telephonically or face to face and assist them in making the best decision for their care and services.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Care Transition Coordination and Support

Starting Date 10/01/2024 Ending Date 09/30/2025

Total of Federal Dollars \$1,000.00 Total of State Dollars \$1,000.00

Geographic area to be served

Genesee County

Specify the planned goals and activities that will be undertaken to provide the service.

The CTCS program will provide proactive discharge planning, extensive coaching, and post discharge support by a Community Health Worker (CHW) and/or other health care professionals. The intent of this program is to support adults aged 60 or older discharging from a medical care institution to the place they consider to be home, helping to prevent re-institutionalization.

The Care Transition Support program includes an intake, assessment, development of service(s) plan, person centered planning, services arrangement, primary care follow-up, medical transportation coordination, red flag warning education, medication review, and weekly follow-up.

Number of client pre-screenings:	Current Year: 0	Planned Next Year: 10
Number of initial client assessments:	Current Year: 0	Planned Next Year: 10
Number of initial client care plans:	Current Year: 0	Planned Next Year: 10
Total number of clients (carry over plus new):	Current Year: 0	Planned Next Year: 10
Staff to client ratio (Active and maintenance per Full time care manager):	Current Year: 0:0	Planned Next Year: 1:10

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Direct Service Request

This section applies only if the AAA is submitting a new request to provide an in-home, community, or nutrition service directly that was not previously approved in this multi-year planning cycle.

It is expected that in-home, community, and nutrition services will be provided under contracts with community-based service providers, but when appropriate, AAAs can request to provide these services directly. Direct service provision requests must be approved by the Commission on Services to the Aging (CSA). Direct service provision is defined as “providing a service directly to a senior, such as preparing meals, doing chore services, or working with seniors in an adult day setting.” Direct service provision by the AAA may be appropriate when, in the judgment of the ACLS Bureau: A) provision is necessary to ensure an adequate supply; B) the service is directly related to the AAA’s administrative functions; or C) a service can be provided by the AAA more economically than any available contractor, and with comparable quality.

Instructions

Select the service from the list and enter the information requested pertaining to basis, justification, and public hearing discussion for any new Direct Service Request for FY 2025. Specify in the appropriate text box for each service category the planned goals and activities that will be undertaken to provide the service.

Direct service budget details for FY 2025 are to be included under the Direct Service Budget tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and state funds) identified on the Support Services Detail page.

Please skip this section if the AAA is not submitting a new request to provide an in-home, community, or nutrition service directly during FY 2025.

Caregiver Education, Support and Training

<u>Total of Federal Dollars</u>	\$12,100.00	<u>Total of State Dollars</u>	\$0.00
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Geographic Area Served Genesee, Lapeer, & Shiawassee

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

In FY 2025, VAAA will be providing Caregiver Education and Caregiver Training services as a direct service. VAAA will provide programs such as Dementia Caregiving, which is a 3-week series and Savvy Caregiver, which is a 6-week program. The programs will be provided at locations such as senior centers and will be offered at times that have been determined to best meet the needs of the caregivers participating, this may include evening classes as well.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.
- (B) Such services are directly related to the Area Agency's administrative functions.
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.

- (A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.
- (B) Such services are directly related to the Area Agency's administrative functions.
- (C) Such services can be provided more economically and with comparable quality by the Area Agency.

Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

VAAA has staff that have undergone strict training programs to administer caregiver education , support and caregiver training programs. Having VAAA staff in-house trained allows the organization the ability to reach more seniors and their caregivers.

VAAA staff will be providing Dementia Caregiver sessions as well as Savvy Caregiver sessions . Having VAAA staff trained in-house allows the organization the ability to provide these programs. The approval for the Direct Provision of Services Waiver is respectfully requested .

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

There were three public hearings held, one in each county. At each hearing it was explained in order to ensure continuation of the Caregiver Education, Training and Support programs. VAAA will request a direct waiver from the ACLS Bureau in order to effectively and efficiently provide the Caregiver Education, Training, and Support programs throughout Region 5. The public had no questions regarding this.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Approved MYP Program Development Objectives

APPROVED MYP GOALS AND OBJECTIVES

Goals and objectives previously set by the AAA and approved by the CSA in this multi-year planning cycle are included as read-only. For each of these established objectives, a text box is included for the AAA to provide information on progress toward the objectives to date. This text box is editable.

Instructions

Please provide information on progress to date for each established objective under the section tab entitled "Progress."

For the Diversity, Equity, and Inclusion (DEI) objective, the ACLS Bureau Operating Standards for AAAs have long required that preference be given to serving older persons in greatest social or economic need with particular attention to low-income minority elderly.

Please refer to Operating Standards for AAAs sections C-2 and C-4 along with the Document Library for the ACLS Bureau training completed on Embedding Diversity, Equity & Inclusion (DEI) within Aging Services across Michigan for the MYP Cycle.

Within the progress tab, ensure to address, at a minimum, the below:

Objective 1- Increase services provided to veterans Black, Indigenous (Tribal), and People of Color (BIPOC), and LGBTQ+ seniors served in your region. Please share progress made from FY 2023 through FY 2024 on this objective including any data that the AAA has collected and/or tracked that supports efforts to outreach and/or serve more BIPOC and LGBTQ+ seniors within the PSA. New for FY 2025 AIP, AAAs please describe current methods of outreach and/or targeting of older adults who have served in the US military and ways the AAA could potentially increase services and coordination for veterans and their spouses within the PSA.

Objective 2- Increase the number of AAA staff, providers, caregivers, and volunteers trained in implicit bias, cultural competencies, and root causes of racism. Please describe how the AAA ensures cultural competency trainings reflect the demographics of the seniors residing within the PSA and how the AAA evaluates how staff, providers, caregivers, and volunteers apply this training.

Objective 3- Increase availability of linguistic translation services and communications based on the cultural needs in the region in which you serve. Please include the top 3 requested linguistic translation services for your PSA. How does the AAA ensure staff are trained to identify a possible linguistic translation need of a senior, caregiver, and/or family member?

Area Agency on Aging Goal

A. Work to Improve services and outreach to older adults and caregivers.

Objectives

1. To increase accessibility and programming for older adults, caregivers, and Kinship Caregiver Programs.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Timeline: 10/01/2022 to 09/30/2025

Progress

A) VAAA is in the process of increasing services for caregivers, including Kinship caregivers. These services include, kinship caregiver assistance, respite services, education and training, and case assistance. VAAA is also increasing partnerships to serve caregivers. These partnerships include Alzheimer's Association, Voices for Children, and Genesee Health Plan.

B) VAAA hosted an ice cream social event in August 2023 to provide resources, gift cards, and information on senior services and Kinship Caregivers.

C) In FY 2023 VAAA provided community mini grants to Lapeer County Senior Coalition to assist with purchasing Lapeer Senior Resource Guides. In addition, VAAA also awarded them with funding for the Lapeer County Senior Drive-up Event that provides food, resources, and other valuable information impacting seniors in Lapeer County. VAAA also provided funding to the Center for Higher Educational Achievement (CHEA) to provide services to seniors through CHEA's implementation of adult literacy, computer training, and supportive service programs. VAAA also partnered with the local AARP Chapter and Delta Sigma Theta Sorority to provide a Community Shredding day for seniors and caregivers.

D) VAAA continues its partnership with McCree Theater and MTA to provide low-income seniors transportation and access to the New McCree Theater for various shows and plays. VAAA also worked with Communities First to present to seniors the African American Movie Festival.

B. Ensure that older adults have a choice in where they live through increased access to information and services.

Objectives

1. Provide assistance, information, education, outreach, referrals, and follow up to seniors regarding home and service-related issues.

Timeline: 10/01/2022 to 09/30/2025

Progress

A) Genesee County is a certified Dementia Friendly Community as of September 8, 2023. The Task Force is now in phase two, Engaging the Community. During this phase, we will work with our Dementia Friendly Collaborative to determine Genesee County's strengths, gaps, and priorities for action which raise awareness of dementia, identify ways in which the community can build on its assets, and provide additional supports.

B) A virtual Dementia Tour was provided to the University of Michigan Health students on August 21, 2023. Fourteen nursing students participated in the Virtual Dementia Tours. VAAA will also be providing Virtual Dementia Tours to the University of Michigan Nursing students on a quarterly rotation based on the school's schedule. In addition, VAAA is working to schedule Virtual Dementia Tours with the local skill centers which cater to high school students looking to receive instruction and hands-on-learning in high demand programs that prepare them for immediate entry into the workforce or college-level program upon their completion.

C) VAAA donated 19 gently used laptops to the Genesee County Literacy Coalition to be used by seniors who are working towards their educational goals.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

D) Fourteen tablets with built in internet were given to seniors, who are using them to attend the RSVP Heart-to-Heart Peer Support group twice monthly for socialization.

C. Work to improve the accessibility of services to people of color, immigrants, and LGBTQ+ individuals in PSA 5

Objectives

1. To educate the community and providers on the barriers to accessibility services to people of color , immigrants, and LGBTQ+ individuals in PSA 5.

Timeline: 10/01/2022 to 09/30/2025

Progress

A) VAAA has a grant specifically to work with the City of Flint which has a large minority population to provide outreach, information, and assistance with accessing services. VAAA also collaborates with organizations such as the Arab American Heritage Council to participate in outreach events in order to provide information , access, and services to more BIPOC seniors.

In FY 2023, VAAA had 25.14% of the individuals that contacted our agency for resources or services that reported they identified as a race other than white, while 0.15% of individuals self-identified as being part of the LGBTQ+ community, whereas so far in FY 2024, 24.04% of the individuals that contacted the agency for resources or services reported that they identified as a race other than white, while 0.08% of individuals self-identified as being part of the LGBTQ+ and can expect these numbers to grow as we continue to provide outreach to these seniors in PSA 5. VAAA also works with the Veterans Affairs to receive referrals and provide services to Veterans.

B) VAAA provided Diversity, Equity, and Inclusion training to its providers in May 2023. There were 48 individuals in attendance. VAAA will also be providing cultural competency training to its providers during the FY 2024 provider meeting. LGBTQ+ training was held in FY 2023 in which 72 VAAA employees attended. In addition, an LGBTQ+ training was also offered to the provider network in which all new providers were encouraged to attend. There were six providers in attendance. VAAA will also be providing a Provider and Community training during the summer of 2024. Staff have also completed trainings on Cultural Competence, Working more effectively with the LGBTQ+ Community, Diversity, Equity, and Inclusion (DEI) An Introduction to Multicultural Care and Multicultural Care for the Organization.

C) VAAA contracts with Communication Access Center for sign language interpretation services and also work with the Hispanic Service Center which also provides Spanish translation services. The top three linguistic translation services in PSA 5 are Spanish, Sign Language, and Arabic. VAAA trains staff on cultural competency and DEI to help them to screen and identify if there is a need for linguistic translation.

D. Protect older adults from abuse and exploitation within PSA 5.

Objectives

1. To educate persons in detecting elder abuse and exploitation .

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Timeline: 10/01/2022 to 09/30/2025

Progress

A) VAAA has staff that attend the monthly and quarterly elder abuse meetings in each county. Each meeting includes multiple agencies that deal with older adult abuse, neglect, and exploitation including lawyers, adult protective services, sheriff's department, etc.

VAAA was a vendor at the FY 2023 E.D.G.E. Conference and had 8 staff members in attendance. VAAA has participated in the planning of the FY 2024 Annual E.D.G.E. conference which will be a two-day event. Day one will focus on professionals in the community, with day two being a free day focused on seniors and the community at large.

FY 2025 AREA PLAN GRANT BUDGET

Rev. 2/23/24

Agency: Valley Area Agency on Aging

Budget Period: 10/01/24 to 09/30/25

PSA: 5

Date: 03/05/24

Rev. No.: 2 Page 1 of 3

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	598,696		598,696
2. Fed. Title III-C1 (Congregate)		420,946	420,946
3. State Congregate Nutrition		13,142	13,142
4. Federal Title III-C2 (HDM)		902,955	902,955
5. State Home Delivered Meals		652,091	652,091
8. Fed. Title III-D (Prev. Health)	45,347		45,347
9. Federal Title III-E (NFCSP)	291,433		291,433
10. Federal Title VII-A	8,780		8,780
10. Federal Title VII-EAP	8,932		8,932
11. State Access	39,227		39,227
12. State In-Home	1,037,644		1,037,644
13. State Alternative Care	153,384		153,384
14. State Care Management	359,908		359,908
15. St. ANS	61,171		61,171
16. St. Nursing Home Ombs (NHO)	22,405		22,405
17. Local Match			
a. Cash	129,294	60,406	189,700
b. In-Kind	52,693	297,801	350,494
18. State Respite Care (Escheat)	58,916		58,916
19. MATF	164,287		164,287
19. St. CG Support	22,244		22,244
20. TCM/Medicaid & MSO	260,707		260,707
21. NSIP		651,884	651,884
22. Program Income	23,944	219,063	243,007
TOTAL:	3,339,012	3,218,288	6,557,300

ADMINISTRATION

Revenues	Local Cash	Local In-Kind	Total
Federal Administration	251,042	50,809	301,851
State Administration	43,599		43,599
MATF Administration	16,000	-	16,000
St. CG Support Administration	-	-	-
Other Admin			-
Total AIP Admin:	310,641	50,809	361,450

Expenditures

	FTEs	
1. Salaries/Wages	4.00	249,875
2. Fringe Benefits		62,470
3. Office Operations		49,105
Total:		361,450

Cash Match Detail

Source	Amount
1. Local Units of Government	22,000
2. Unrestricted Funds	28,809
3. Federal Admin	-
MATF Administration Match	-
St CG Support Match	-
	-
	-
Total:	50,809

In-Kind Match Detail

Source	Amount
1. Federal Admin	-
2. Federal Admin	-
3. Federal Admin	-
MATF Administration Match	-
St CG Support Match	-
	-
	-
Total:	-

This budget represents necessary costs for implementation of the Area Plan.
Adequate documentation and records will be maintained to support required program expenditures.

FY 2025 Annual Implementation Plan Direct Service Budget Detail #1								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Care Management</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	90,375		212,553	814	38,220			341,962
Fringe Benefits	20,200		45,710					65,910
Travel	600		4,000					4,600
Training	100		400					500
Supplies	1,050		2,000					3,050
Occupancy	2,500		7,000					9,500
Communications	1,000		7,500					8,500
Equipment			1,000					1,000
Other:	3,118		25,250					28,368
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	118,943	0	305,413	814	38,220	0	0	463,390

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #1

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses: Title III: Repairs & Maint-\$200; Subscriptions, Memberships & Dues-\$500, Advertising & Marketing-\$350; Postage-\$75; Liability Ins-\$493; Consulting Services-\$750; Auditor-\$750. State: Repairs & Maintenance-\$2,800, Subscriptions, Memberships & Dues-\$3,000; Advertising & Marketing-\$5,000; Postage-\$500; Liability Ins-\$1,200; Consulting Services-\$12,000; Auditor-\$750
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Volunteer Time						
Local Resources						
Subcontractors		38,220				
	Totals	38,220	0	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #2								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Case Coordination & Support</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	5,673		8,211		1,207	4,216		19,307
Fringe Benefits	900		1,500					2,400
Travel			50					50
Training			50					50
Supplies			100					100
Occupancy			100					100
Communications			100					100
Equipment								0
Other:			914					914
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	6,573	0	11,025	0	1,207	4,216	0	23,021

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

Explanation for Other Expenses: _____
SCHEDULE OF MATCH & OTHER RESOURCES #2 **FY 2025**

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Subcontractors		1,207	4,216			
Totals		1,207	4,216	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #3								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Information & Assistance</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	151,440		20,500			3,664		175,604
Fringe Benefits	36,943		4,875					41,818
Travel	602		76					678
Training	250		50					300
Supplies	3,000		500					3,500
Occupancy	7,500		1,000					8,500
Communications	5,000		360					5,360
Equipment								0
Other:	4,083							4,083
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	208,818	0	27,361	0	0	3,664	0	239,843

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #3

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Subcontractors			3,664			
Totals		0	3,664	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #4								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Outreach</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	19,967				2,484	2,006		24,457
Fringe Benefits	3,812							3,812
Travel	154							154
Training	41							41
Supplies	318							318
Occupancy	1,239							1,239
Communications	353							353
Equipment	393							393
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	26,277	0	0	0	2,484	2,006	0	30,767

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #4

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Subcontractors		2,484	2,006			
	Totals	2,484	2,006	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #5								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Options Counseling</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	1,000							1,000
Fringe Benefits	100							100
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	1,100	0	0	0	0	0	0	1,100

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direst Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #5 FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Totals		0	0	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #6								
AAA: <u>Valley Area Agency on Aging</u>				FISCAL YEAR: <u>FY 2025</u>				
SERVICE: <u>Care Transition Coordination & Support</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	900		900					1,800
Fringe Benefits	100		100					200
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	1,000	0	1,000	0	0	0	0	2,000

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES #6 FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Totals		0	0	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #7								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Home Delivered Meals</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	222,867				6,283	20,992		250,142
Fringe Benefits	54,584							54,584
Travel	4,000							4,000
Training	0							0
Supplies	2,000							2,000
Occupancy	4,500							4,500
Communications	2,000							2,000
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	289,951	0	0	0	6,283	20,992	0	317,226

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Subcontractors		6,283	20,992			
	Totals	6,283	20,992	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #8								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Friendly Reassurance</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	900							900
Fringe Benefits	100							100
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	1,000	0	0	0	0	0	0	1,000

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Totals		0	0	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #9								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Congregate Meals</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	125,000				2,897	10,942		138,839
Fringe Benefits	29,405							29,405
Travel	1,500							1,500
Training	600							600
Supplies	3,000							3,000
Occupancy	4,000							4,000
Communications	2,576							2,576
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	166,081	0	0	0	2,897	10,942	0	179,920

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Subcontractors		2,897	10,942			
	Totals	2,897	10,942	0	0	
Difference		0	0	0		
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #10								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Disease Prevention/Health Promotion</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	55,262			4,000	4,400			63,662
Fringe Benefits	10,015							10,015
Travel	1,310							1,310
Training	150							150
Supplies	500							500
Occupancy	750							750
Communications	500							500
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	68,487	0	0	4,000	4,400	0	0	76,887

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
SOURCE OF FUNDS		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Local Resources		4,400				
Totals		4,400	0	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #11								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Caregiver Education</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries								0
Fringe Benefits								0
Travel								0
Training								0
Supplies	100							100
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	100	0	0	0	0	0	0	100

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
 (List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
 If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Totals		0	0	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #12								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Caregiver Training</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	17,456							17,456
Fringe Benefits	3,872							3,872
Travel								0
Training								0
Supplies								0
Occupancy								0
Communications								0
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	21,328	0	0	0	0	0	0	21,328

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Totals		0	0	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #13								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>AAA RD/Nutritionist</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	55,000							55,000
Fringe Benefits	9,850							9,850
Travel	3,350							3,350
Training								0
Supplies	500							500
Occupancy	500							500
Communications	172							172
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	69,372	0	0	0	0	0	0	69,372

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Totals		0	0	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #14								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Program Development</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	84,100							84,100
Fringe Benefits	20,425							20,425
Travel	500							500
Training	50							50
Supplies	2,000							2,000
Occupancy	2,000							2,000
Communications	1,000							1,000
Equipment								0
Other:	6,825							6,825
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	116,900	0	0	0	0	0	0	116,900

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
Totals		0	0	0	0	\$3,000; Subscriptions, Memberships & Dues-\$2,083,
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #15								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>Independence by Choice</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	25,552							25,552
Fringe Benefits	6,182							6,182
Travel	236							236
Training	40							40
Supplies	315							315
Occupancy	1,326							1,326
Communications	349							349
Equipment								0
Other:								0
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	34,000	0	0	0	0	0	0	34,000

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) Genesee County

Does the Direst Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES

FY 2025

SOURCE OF FUNDS		MATCH		OTHER RESOURCES		Explanation for Other Expenses:
		VALUE		VALUE		
		Cash	In-Kind	Cash	In-Kind	
	Totals	0	0	0	0	
Difference		0	0	0	0	
		OK	OK	OK		

FY 2025 Annual Implementation Plan Direct Service Budget Detail #15								
AAA: <u>Valley Area Agency on Aging</u>					FISCAL YEAR: <u>FY 2025</u>			
SERVICE: <u>MATF Administration</u>								
LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	13,800							13,800
Fringe Benefits	1,600							1,600
Travel								0
Training								0
Supplies	50							50
Occupancy	150							150
Communications	30							30
Equipment								0
Other:	370							370
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	16,000	0	0	0	0	0	0	16,000

SERVICE AREA: Genesee, Lapeer, and Shiawassee Counties
(List by County/City if service area is not entire PSA) _____

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No
If yes, please describe: _____

SCHEDULE OF MATCH & OTHER RESOURCES **FY 2025**

		MATCH		OTHER RESOURCES		Explanation for Other Expenses:	
SOURCE OF FUNDS		VALUE		VALUE			
		Cash	In-Kind	Cash	In-Kind		
	Totals	0	0	0	0	Memberships & Dues-\$50; Advertising-\$50; Liability Insurance	
Difference		0	0	0	0		
		OK	OK	OK			

STATE OF MICHIGAN
Michigan Department of Health & Human Services
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FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Supplemental Documents

Document A: Policy Board Membership (Required).

Document B: Advisory Council Membership (Required).

SUPPLEMENTAL DOCUMENTS FOR SPECIAL APPROVAL

Select the supplemental document(s) from the list below only if applicable to the AAA's FY 2025 AIP. Provide all requested information for each selected document. Note that older versions of these documents will not be accepted and should not be uploaded as separate documents.

Document C: Proposal Selection Criteria - should only be completed if there are new or changed criteria for selecting providers (only if applicable).

Document D: Cash-In-Lieu-Of-Commodity Agreement (only if applicable).

Document E: Waiver of Minimum Percentage of a Priority Service Category (only if applicable).

Document F: Request to Transfer Funds (only if applicable).

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Michigan Department of Health & Human Services
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FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

SUPPLEMENTAL DOCUMENT A

Board of Directors Membership

	Asian	Black or African American	American Indian or Alaska Native	Hispanic or Latino	Native Hawaiian or Other Pacific	Middle Eastern or North African	White	Total Membership
Membership Demographics	0	3	0	0	0	0	6	9
Age 60 and Over	0	2	0	0	0	0	3	5
Identifies as Female	0	1	0	0	0	0	5	6
Identifies as Male	0	2	0	0	0	0	1	3
Identifies as Transgender, Non-Binary, or Another Gender	0	0	0	0	0	0	0	0
Gender Undisclosed or Declined to Answer	0	0	0	0	0	0	0	0
Persons with Disabilities	0	1	0	0	0	0	1	2
Persons who Served in the US Military	0	1	0	0	0	0	0	1

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Board Member Name	Geographic Area	Affiliation	Membership Status
Charlene Kowalski	Genesee County	Senior Representative	Community Representative
Barbara Mercer	Shiawassee County	Community Representative	Appointed
Catherine Metz	Genesee County	Hurley Medical Center	Appointed
Charles Winfrey	Genesee County	County Commissioner	Elected Official
Marlene Webster	Shiawassee County	County Commissioner	Elected Official
Glenn Wilson	Genesee County	Communities First Inc.	Appointed
Willa Talley	Lapeer County	Senior Representative	Community Representative
Marla Dais	Genesee County	Community Representative	Appointed
Eric Gasper	Genesee County	Community Representative	Appointed

STATE OF MICHIGAN
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BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

SUPPLEMENTAL DOCUMENT B
Advisory Board Membership

	Asian	Black or African American	American Indian or Alaska Native	Hispanic or Latino	Native Hawaiian or Other Pacific	Middle Eastern or North African	White	Total Membership
Membership Demographics	0	3	0	0	0	0	7	10
Age 60 and Over	0	2	0	0	0	0	5	7
Identifies as Female	0	1	0	0	0	0	5	6
Identifies as Male	0	2	0	0	0	0	2	4
Identifies as Transgender, Non-Binary, or Another Gender	0	0	0	0	0	0	0	0
Gender Undisclosed or Declined to Answer	0	0	0	0	0	0	0	0
Persons with Disabilities	0	0	0	0	0	0	0	0
Persons who Served in the US Military	0	1	0	0	0	0	1	2

Board Member Name	Geographic Area	Affiliation
Kelly Bales	Lapeer County	Greater Lapeer Transportation Authority - GLT
Antonio Davie	Genesee County	Department of Health and Human Services
Lawrence Donnelly	City of Flint	Senior Representative
Pamela Koutouzou	Genesee County	Social Security Administration
Joe Massey	Genesee County	Senior Representative
Gloria McCracken	Shiawassee County	Senior Representative

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

Gary Putinsky	Shiawassee County	Department of Veteran Services
Laurel Robb	Shiawassee County	Senior Representative
Elizabeth Robinson	Genesee County	Health Alliance Plan- HAP
Loraine Travis	Genesee County	Retired Senior Volunteer Program - RSVP

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BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS
FY2023-2026 Multi Year Plan

Valley Area Agency On Aging

FY 2025

SUPPLEMENTAL DOCUMENT F
Request to Transfer Funds

1	The Area Agency on Aging requests approval to transfer funds from Title III-B Supportive Services to Title III-C Nutrition Services. The Agency assures that this action will not result in a reduction in support for in-home services and senior center staffing. Rationale for this request is below.	Amount of Transfer 0
2	The Area Agency on Aging requests approval to transfer funds from Title III-C1 Congregate Nutrition Services to Title III-B Supportive Services for in-home services. The rationale as to why congregate participation cannot be increased is described below.	Amount of Transfer 1,000
Since the COVID pandemic, Congregate sites have struggled with returning to the participation levels received before the pandemic. Congregate sites have voiced concerns with meeting the minimum requirements for Congregate meal participation. Valley Area Agency on Aging along with the Bureau of Aging, Community Living, and Supports Nutrition Specialist has provided the congregate sites with information on revitalizing programs and has offered assistance to help improve dining numbers with no substantive results.		
3	The Area Agency on Aging requests approval to transfer funds from Title III-C1 Congregate Nutrition to Title III-B Supportive Services for participant transportation to and from meal sites to possibly increase participation in the Congregate Nutrition Program. Rationale for this request is below.	Amount of Transfer 0

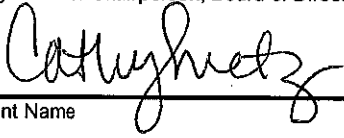
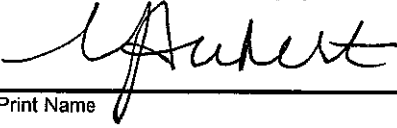
STATE OF MICHIGAN
Michigan Department of Health & Human Services
AGING & ADULT SERVICES AGENCY

FY 2025 Annual Implementation Plan

SIGNATURES

This document covers Fiscal Year 2025. This document becomes valid upon approval by the Michigan Commission on Services to the Aging. It may be conditionally approved subject to all general and/or special conditions established by the Commission on Services to the Aging. This signature page may substitute for required signatures on documents within the documents if those documents are specifically referenced on this signature page.

The signatories below acknowledge that they have reviewed the entire document including all budgets, assurances, and appendices and they commit to all provisions and requirements of this Annual Implementation Plan.

Signature of Chairperson, Board of Directors 	Date 5-17-2024
Print Name Catherine Metz	
Signature of Area Agency on Aging Director 	Date 5-17-2024
Print Name Yaushica Aubert	
Area Agency on Aging Valley Area Agency on Aging-Region 5	
<p>Documents referenced by the signature page:</p> <ul style="list-style-type: none">▪ FY 2025 Area Plan Grant Budget▪ FY 2025 Direct Service Budgets▪ Request to Transfer Funds▪ Waiver for Direct Service Provision▪ Assurances and Certifications▪ Assurance of Compliance with Title VI of Civil Rights Act of 1964▪ Regional Service Definitions (If Applicable)▪ Agreement for Receipt of Supplemental Cash-in-Lieu of Commodity Payments for the Nutrition Program for the Elderly (If Applicable)▪ Waiver of Minimum Percentage for a Priority Service Category (If Applicable)	

AIP/MYP Approval Criteria

AAA: Valley Area Agency On Aging

FY: 2025

Approved By : Gamez Annette

Approved On : 08/28/2024

Approval Item	Status
County/Local Unit of Government Review	
Did the AAA send an official notification of the complete AIP to their county /local government within the PSA for review and consultation?	Yes
Does the AIP include a description of the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate county and/or local units of government to gain support?	Yes
Did the AAA present their AIP at their county/local unit of government?	Yes
Did the AAA provide a copy of the official press release to their county /local unit of government advising of them of the AIP public hearing?	Yes
Did the AAA send an official notification of the complete AIP for any Tribe(s) within the PSA for review and consultation?	Yes
Does the AIP describe current and future collaborative efforts with Tribe(s) within their PSA including any anticipated outreach efforts?	Yes
Does the AIP note whether their Policy and Advisory Boards have representation from the Tribe(s) and/or elders within their PSA? If there is no Tribe(s) represented on their boards, does the AIP describe the efforts to build and foster relationships to encourage potential representation?	Yes
Executive Summary	
Does the AIP executive summary describe the AAA and the implementation plan including a brief description of the PSA, the agency's mission, and primary focus for FY 2025?	Yes
Did the AAA describe how they educate the public, its partners, and service providers on the Administration for Community Living (ACL) and the ACLS Bureau expectations regarding targeting older adults in the greatest social and/or economic need including populations that have been historically underserved.	Yes
Did the AAA include changes, if any, to the access, in-home, and community-based services and supports provided within the plan?	Yes
Does the AAA describe its current information about contingency planning for potential reduced federal funding and identify specific funding sources if plans include the pursuit of alternative funding?	Yes
Does the AAA describe progress made through Multi-Year Plan (MYP) advocacy efforts to date and the AAA's specific planned advocacy focus for FY 2025?	Yes
Does the AAA provide a brief description of successes over the past year and any anticipated challenges for FY 2025?	Yes
Public Hearings	
Was at least one public hearing on the AIP held in the PSA? Was the meeting held in an accessible facility or virtually following the AAA's requirements?	Yes
Did the hearing notice include accessibility information for participants seeking to attend either in person or virtually?	Yes
How did the AAA collect feedback from stakeholders beyond the public hearing?	Yes
Does the AIP include a narrative of the public hearing with the date, time, location, and number of attendees?	Yes
Was notice of the public hearing(s) given at least 30 days in advance of the scheduled hearing(s)? AAAs, please upload copies of your official notice of public hearing(s).	Yes
Was notice of the public hearing(s) placed in local news outlets and social media? Did the AAA ensure the notice of the public hearing(s) was geared toward Michigan's communities of color, persons with disabilities, tribal, Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+), and immigrant communities, and/or other historically underrepresented groups?	Yes

Does the AIP include a summary of oral and written testimony and its impact on the plan, if any?	Yes
Was all written testimony received on the AIP scanned and uploaded into the Annual and Multi -Year Planning System (AMPS)?	N.A.
For FY 2025, AAAs please describe how the agency involved the Policy and Advisory Boards with encouraging and promoting participation at the public hearings(s). Did a representative from either the Policy and/ or Advisory Board attend the hearing(s)?	Yes
Were the results of the public hearing included in the AIP presentation at an AAA Policy Board meeting?	Yes
Planned Service Array	
Did the AAA submit the FY 2025 AIP Planned Service Array?	Yes
Access Services	
<p>Access services may be provided directly by the AAAs without a direct service provision request . Does the AIP identify and provide the requested information for each access service the AAA intends to provide directly during FY 2025?</p> <p>Field Representatives - list in the comment box the access services the AAA will provide directly .</p>	Yes
Has the AAA specified in the appropriate text box for each access service category the planned goals and activities that will be undertaken to provide each service?	Yes
Has the AAA completed a page in the Direct Service Budget Detail tab within the Area Plan Grant Budget for FY 2025 for each access service category that will be provided directly? The funding identified in this tab should correspond to the funding (Federal Older Americans Act Title III or VII and State funds) identified in the Area Plan Grant Budget, Direct Service Budget details.	Yes
Is the method of provision for each access service identified in the Area Plan Grant Budget on the Service Summary tab?	Yes
Direct Service Request	
<p>Is the AAA submitting a new request to provide an in-home, community or nutrition service directly that was not previously approved in this multi-year planning cycle?</p> <p>Field Representatives - list any new direct service requests in the comments box.</p>	Yes
Does the AIP identify the basis for each new direct service provision request?	Yes
Does the AIP provide adequate justification for each new direct service provision request?	Yes
Does the AIP describe and adequately address any discussion at the public hearing related to each new direct service provision request?	Yes
Does the AIP include planned goals, activities, and a completed Direct Service Budget Detail tab within the Area Plan Grant Budget for each new direct service to be provided?	Yes
Does the funding correspond to the funding (Federal OAA Title III or VII and State funds) identified on the Support Services Detail page?	Yes
Regional Service Definitions	
<p>Is the AAA proposing to fund a new (not previously approved in this multi-year planning cycle) service category that is not included in the Operating Standards for Service Programs?</p> <p>Field Representatives - list any new regional service definitions in the comments box.</p>	Yes
Is each proposed new service category identified as access, in-home, or community?	Yes
Are acceptable fund sources identified for each new proposed service category?	Yes
Are service definitions, units of service, and minimum standards identified for each new proposed regionally defined service?	Yes
Is an acceptable rationale provided explaining why the proposed activities cannot be funded under an existing service definition?	Yes

Regional Direct Service Request	
Is the AAA submitting a new regional direct service request that was not previously approved in this multi -year planning cycle?	N.A.
Field Representatives. - list any new regional direct service requests in the comments box.	
Does the AIP identify the basis for each new regional direct service provision request?	N.A.
Does the AIP provide adequate justification for each new regional direct service provision request?	N.A.
Were the new regional direct service requests presented at the public hearing and any comments recorded and addressed?	N.A.
Does the AIP describe and adequately address any discussion at the public hearing related to each new regional direct service provision request?	N.A.
Does the AIP include planned goals and activities that will be undertaken to provide the service?	N.A.
Regional Direct Service Budget details for FY 2025 are to be included under the appropriate tab in the Area Plan Grant Budget. Does the AIP include a completed Direct Service Budget Detail tab within the Area Plan Grant Budget for each new regional service to be provided directly?	N.A.
Does the funding identified in this tab correspond to the funding (Federal OAA Title III or VII and state funds) identified in the Area Plan Grant Budget, Support Services Detail page?	N.A.
Program Development Objectives	
Does the AIP include information for all new program development goals that will be actively addressed during FY 2025?	Yes
Does the AIP identify the state plan goal(s), if appropriate, that AAA new program development goals relate to?	Yes
Does the AIP provide a narrative for each new program development goal?	Yes
Does the AIP include program development objectives for each new goal that identify the timeline , planned activities, and expected outcomes?	Yes
Budget & Other Documents	
Does the AIP contain a complete and accurate FY 2025 Area Plan Grant Budget?	Yes
Is the Area Plan Grant Budget based on the FY 2025 cost allocation planning amounts established by the ACLS Bureau?	Yes
In the administration section, do total revenues equal total expenditures?	Yes
Is the federal AAA administration allotment matched with local resources by an amount that is at least 25% of the total program amount?	Yes
In the administration section, are the match detail totals accurately carried to the revenues section?	Yes
Are program development expenses budgeted at no more than 20% of the original Title III Part B allotment?	Yes
Are all AAA direct services budget details included under the appropriate tab in the Area Plan Grant Budget , and correspond to the funding identified in the Area Plan Grant Budget, Support Services Detail page?	Yes
Does the Area Plan Grant Budget reflect the revised minimum required expenditures from the original Title III Part B allotment for long-term care ombudsman services?	Yes
Field Representatives – note the AAA's required amount from TL #2021-431 in the comments box.	
Does the Area Plan Grant Budget reflect use by the AAA of nutrition service funds for a registered dietitian , nutritionist or individual with comparable certification as approved by the ACLS Bureau ?	Yes
Does the Area Plan Grant Budget reflect the minimum required expenditures from the original Title III Part B allotment for priority service categories? (Legal Assistance 6.5%, Access 10% and In-Home 10%).	Yes
Is the amount of Merit Award Trust Funds (MATF) and State Caregiver Support (SGS) funding budgeted for administration no more than 9% of the allotment?	Yes

Are service funds matched with local resources by an amount that is at least 10% of the total program amount?

Yes
48

<p>Does the AAA request use of local resources to meet part of the minimum required expenditure for the priority service category?</p> <p>If yes, the AIP requires the Waiver of Minimum Percentage of a Priority Service Category document for CSA approval. Document E within the Web-Based Annual and Multi-Year Planning System (AMPS).</p>	Yes
<p>Does the AAA request transfers between Title III Parts B and C and between Title III-C parts C-1 and C-2 reflected in the Area Plan Grant Budget, and if so, is a completed Request to Transfer Funds document included?</p> <p>If yes, the AIP requires Transfer of Funds document for CSA approval. Document F within AMPS.</p>	N.A.
<p>Does the AAA have an approved FY 2025 Cash-In-Lieu-Of-Commodity agreement?</p> <p>If yes, the AIP requires a Cash-In-Lieu-Of-Commodity agreement for CSA approval. Document D within AMPS.</p>	Yes
Supplemental Documents	
<p>Did the AAA submit the agency staffing document within the Document Library?</p>	Yes
<p>Did the AAA complete and include in the AIP an Evidence-Based Programs form? All Title III-D Evidence-Based Disease Prevention (EBDP) programs to be funded in FY 2025 must be specified on this form along with the budgeted amount for each. [Part D funds must be used for (EBDP) programs approved at highest level by Administration on Aging (AoA)/Administration for Community Living (ACL)]. See Document Library within AMPS.</p>	Yes
<p>Did the AAA complete and include in the AIP the Emergency Management and Preparedness document? See Document Library within AMPS.</p>	Yes
<p>Did the AAA complete and include in the AIP the Policy Board Membership document? Document A within AMPS.</p>	Yes
<p>Did the AAA complete and include in the AIP the Advisory Council Membership document? Document B within AMPS.</p>	Yes
<p>Has the AAA submitted the following documents requiring approval by the CSA, if applicable (Proposal Selection Criteria, Cash-Lieu of Commodity Agreement, Waiver of a Minimum Percentage of a Priority Service Category, and/or Request to Transfer Funds).</p> <p>Field Representatives note in the box which documents the AAA submitted for special approval.</p>	Yes
<p>Did the AAA submit the FY AIP Signature Page?</p>	Yes
<p>Did the AAA submit the Caregiver Program form?</p>	Yes
Approved Multi-Year Plan Highlights	
<p>Does the AIP include information specifically regarding the ACLS Bureau's training on Embedding Diversity, Equity, and Inclusion (DEI) within aging services across Michigan for the MYP?</p>	Yes
<p>Does the AIP include a narrative on how the AAA is addressing Program Development Objective 1?</p> <p>Increase services provided to veterans, Black, Indigenous (tribal) and People of Color (BIPOC) and LGBTQ+ seniors served in your region.</p>	Yes
<p>Does the AIP include a narrative on how the AAA is addressing Program Development Objective 2?</p> <p>Increase the number of AAA staff, providers, caregivers, and volunteers trained in implicit bias, cultural competencies, and root causes of racism.</p>	Yes
<p>Does the AIP include a narrative on how the AAA is addressing Program Development Objective 3?</p> <p>Increase availability of linguistic translation services and communications based on the cultural needs in the region in which you serve.</p>	Yes
<p>Are all program development goals and objectives previously set by the AAA and approved by the CSA in this multi-year planning cycle provided in this section?</p>	Yes
<p>For each of these previously approved objectives, has the AAA provided a narrative on progress to date for each objective?</p>	Yes

Comments

Valley AAA completed all of the requested criteria and financial documentation . The region is requesting a transfer of III-CI funds to Congregate Nutrition Services Title III-B and has added Care Transition Coordination and Support Services, Options Counseling and Caregiver Education, Training and support to their service plan.



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

August 22, 2024

Yaushica Aubert
President and Chief Executive Officer
Valley Area Agency on Aging
225 E. Fifth Street, Suite 200
Flint, MI 48502

Dear Ms. Aubert:

On August 16, 2024, the Commission on Services to the Aging approved the Fiscal Year (FY) 2025 Annual Implementation Plan (AIP) for Valley Area Agency on Aging (VAAA).

The following general conditions were placed on each FY 2025 AIP. They are not considered time-specific until further instructions are issued.

General Conditions

1. The FY 2025 budget and planned services summary form will be revised as necessary to reflect the final federal and state allotments, and to reflect carry-over amounts and transfers. Budget revisions will be accepted until August 1, 2025.
2. The Area Agency on Aging (AAA) grant budget must reflect amounts in the FY 2025 Estimated Cost Allocation Worksheet established by the Michigan Department of Health and Human Services, Bureau of Aging, Community Living, and Supports (ACLS Bureau).
3. The AAA will work with the ACLS Bureau to implement recommendations and resolve compliance issues identified through program and fiscal monitoring and assessment efforts and audit findings.
4. The AAA will maintain and update a plan that adequately addresses the needs of older adults in the event of disaster.
5. The AAA will provide accurate information and referrals from agency to agency to ensure information or assistance received is consistent with the mission of the AAA, and as specified by the ACLS Bureau's *Operating Standards for AAAs*.

6. The AAA will comply with all indicators of compliance as identified in the *Operating Standards for AAAs*.
7. The AAA will provide the ACLS Bureau, within specified time frames and format, all records, reports, documents, and other information as may be requested, pertinent to AAA operations and implementation of the AIP. Exceptions to specified time frames may be requested when circumstances warrant.

Special Conditions

None

Supplemental Documents Approved for FY 2025

Request to Transfer Funds \$1,000 from Title III-C1 Congregate Nutrition Services to Title III-B Supportive Services for in-home services.

New Regional Service Definitions Approved

None

New Direct Service Provision Approved

Options Counseling
Care Transition Coordination & Support
Caregiver Education, Support & Training

If you have questions regarding your FY 2025 AIP, please contact Aging Network Support (ANS) Section Regional Aging Representative, Annette Gamez, at GamezA@michigan.gov or 517-331-7504.

Sincerely,



Cindy Masterson, Director
Operations & Aging Network Support Division

CM:avg

c: Catherine Metz, Board Chair, VAAA
Debbie Mellinger, Chief Financial Officer, VAAA
Pamela Reid, Sr. Supports Coordinator-Planning & Contract Manager
Scott Wamsley, Director, Bureau of Aging, Community Living, and Supports
Jen Hunt, Manager, ANS Section
Annette Gamez, Regional Aging Representative, ANS Section
Financial Quality & Grant Support Section